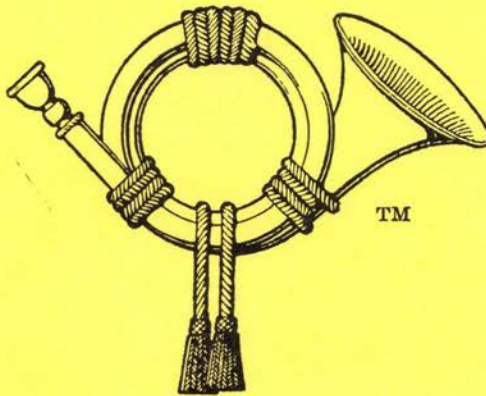


Supplement to THE POSTHORN
Vol. 38, No. 4, November 1981—Whole No. 148

Scandinavian Collectors Club



BY-LAWS

SERVICES

AWARDS

CHAPTERS

1981

At **NORTHLAND** there's more

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APS

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SCC

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SCC Presidents

1935-1941 (as "Finnish-American Stamp Club")

1935/36	Eino Fagerstrom
1936/38	Martin Isberg
1938/39	Martha Hamalainen
1939/40	Elias Johanson
1940/41	Arthur Linz
1941/42	Christian Zoylner

1942-1959 (as "Scandinavian Collectors Club of New York")

1942/44	Edwin E. Elkins
1945/46	Frank E. Maybury
1946/47	Ferrars H. Tows
1947/48	Carl H. Pihl
1948/49	Robert W. Scherer
1950/51	W. F. Foulk
1952/53	Lauson H. Stone
1954/55	George Wiberg
1956/57	Eric B. T. Kindquist
1958/59	I. E. Black

From 1960 (as "Scandinavian Collectors Club")

1960/62	Roger A. Swanson
1963/64	Earl G. Jacobsen
1965/66	Robert P. Stevens
1967/70	Svend Yort
1971/72	Victor E. Engstrom
1973/76	Robert Frigstad
1977/78	Donald F. Halpern
1979/82	Alan Warren

1971 —

SCC Editors

November 1943	—	January 1949	Carl E. Pelander
April 1949	—	December 1955	Carl H. Pihl
January 1956	—	June 1957	Eric B. T. Kindquist
July 1957	—	December 1959	Frederick A. Brofos
January 1960	—	December 1966	Ralph E. Danielson
January 1967	—	June 1970	Reidar Norby
January 1971	—	December 1976	Robert A. Helm
January 1977	—		Joe F. Frye

SCC Chapters

The requirements to form a local chapter of the Scandinavian Collectors Club are set forth in the By-Laws. Six or more members of the Club living in the same geographic area may associate themselves to form a chapter. A proposed set of by-laws of the chapter together with the names of the chapter members, officers, and regional director are submitted to the SCC Secretary for approval by the Board of Directors.

The list below shows both current and inactive chapters. Inactive chapters have been reactivated from time to time, and thus the chapter numbers are retained, and not assigned to other geographical areas. Members desiring more information about a particular chapter should write to the national SCC Secretary and request a contact name and address for that chapter.

SCC CHAPTERS — 1981

- 1—Seattle, Washington (Inactive)
- 2—Philadelphia, Pennsylvania
- 3—Detroit, Michigan
- 4—Chicago, Illinois
- 5—New England (Boston Area)
- 6—Springfield, Massachusetts (Inactive)
- 7—New York, New York
- 8—Southern New Jersey (Vineland Area, Inactive)
- 9—Northern New Jersey (Upper Monclair Area)
- 10—Toronto, Ontario, Canada
- 11—Iceland (Inactive)
- 12—Washington, District of Columbia
- 13—Delaware (Wilmington Area)
- 14—Twin City, Minnesota (Minneapolis Area)
- 15—Rochester, New York
- 16—South Mississippi (Inactive)
- 17—Southern California (Los Angeles Area)
- 18—South Central (Memphis Area, Inactive)
- 19—Central Florida (Orlando Area)
- 20—Western Pennsylvania (Pittsburgh Area)
- 21—Golden Gate (San Francisco Area)

SCC Chapter Award

A Chapter Award is to be presented to the SCC Chapter which exhibits the best display at a national SCC meeting, where the chapters will compete in a special Chapter Class. The Award will consist of a suitable memento as selected by the Awards Chairman of the Scandinavian Collectors Club.

By-Laws

of The Scandinavian Collectors Club A Delaware Non-Stock (Not-For-Profit) Corporation

(Adopted June 1972)

ARTICLE I—Name and Purpose

Section 1. Name. The name of the corporation shall be: Scandinavian Collectors Club (the "Club"). It is the successor to the club organized in New York City on November 25, 1935, and later incorporated in Illinois on April 26, 1960, as a not-for-profit corporation.

Section 2. Purposes. The club shall promote fellowship and communication among collectors and students of Scandinavian philatelic material, develop and disseminate information about such material, and provide appropriate services to collectors and students of such material.

ARTICLE II—Membership

Section 1. General Qualifications. Membership shall be open to any person of good character with an interest in Scandinavian philately.

Section 2. Applications. Applications for membership shall be made on a form provided by the Secretary. All applications shall be accompanied by the required dues and fees. In the event membership is denied, the amount submitted shall be promptly refunded.

Section 3. Fees and Dues. Dues for each fiscal year for Active members shall be fixed by the Board of Directors. Persons submitting applications for membership after June 30 of any year shall submit half of the annual dues for that year and full dues for the following year. The Board of Directors may fix an application fee to be paid by all new members. No dues shall be paid by Life or Honorary members.

Section 4. Approval. The secretary shall approve the application of any person who appears to be of good character and who certifies that he has never been expelled from membership in any philatelic society or club. Applications not approved shall be returned to the applicant. Any applicant whose application is not approved may request reconsideration by the Membership Committee, consisting of the Vice President as Chairman and two members in good standing appointed by the President, which shall make such investigation as it deems appropriate. The applicant may submit any pertinent information. The decision of the Membership Committee shall be final.

Section 5. Classification. Membership shall consist of Active, Life and Honorary members.

(a) Active members are all members who are not Life or Honorary members.

(b) Any Active member may become a Life member upon payment of an amount equal to twenty times the annual dues. Life members shall have all the rights and privileges of Active members.

(c) Honorary membership may be conferred at the discretion of the Board of Directors on any person for outstanding achievement in Scandinavian philately or for activities extraordinarily benefiting the Club. Nominations for honorary membership shall be made in writing to the Secretary, and be signed by at least six members in good standing. Each nomination shall be reviewed by a temporary national committee which shall report its findings in writing to the Secretary.

Section 6. Good Standing. An Active member shall cease to be in good standing when his dues for any calendar year shall not have been paid by June 30 of that year. A member who has been expelled or suspended or resigns shall cease to be in good standing.

Section 7. Voting Rights. Each Active member in good standing, each Life member, and each Honorary member who was an Active member in good standing or a Life member when honorary membership was conferred, shall have one vote on all matters submitted to a vote of the membership and in all elections.

Section 8. Record Date for Voting. The Board may fix any date not less than ten (10) nor more than fifty (50) days prior to any meeting or mailing of ballots as a record date for membership and good standing for that meeting or vote. If no record date is fixed, the record date shall be the date of mailing (in the case of a vote by ballot) or the date of the meeting. The record date for election of officers and for any ballot submitted with the election ballot shall be October 15.

Section 9. Resignation. Any member may resign by submitting a written letter of resignation to the Secretary, provided that any resignation by a member who has any outstanding obligation to the Club or who is the object of any proceeding for expulsion shall not be effective unless and until approved by the Executive Committee.

Section 10. Nonpayment of Dues. An active member whose dues for any calendar year have not been paid by December 31 of such year shall cease to be a member, unless otherwise ordered by the Board of Directors or unless the member has any outstanding obligations to the Club.

Section 11. Expulsion. (a) Any member charged in any court of justice with a crime involving philatelic material shall be suspended by the Executive Committee pending trial and if convicted thereof or of any felony shall be expelled by the Executive Committee.

(b) Any member found guilty by the Executive Committee of failure to pay any indebtedness to the Club within the period fixed by the Executive Committee shall be suspended for a definite period or expelled from the club as herein provided.

(c) Any member found guilty by the Executive Committee of any fraudulent or unethical conduct as a stamp collector or dealer shall be suspended for a definite period or expelled from the Club as herein provided.

(d) Any member found guilty by the Executive Committee of any conduct which has been declared by general resolution of the Club or by the Board of Directors to be unbecoming a member shall be suspended for a definite period or expelled from the Club as herein provided.

(e) Charges of such conduct shall be in writing, and may be preferred by the Membership Committee or by any officer or by any member in good standing. All charges shall be definite and specific. Charges shall be filed with the President. If the President finds that the charges are sufficient and that mediation will not resolve the problem, he shall refer the matter to the Membership Committee for investigation and hearing. A copy of the charges and notice of the time and place of hearing them shall be given to the member against whom they are preferred, either in person or by certified mail, not less than thirty days prior to the date fixed by the Membership Committee for the hearing thereof. On or before that date the member against whom the charges have been preferred shall have the right to file an answer in writing to the charges against him.

(f) Charges preferred against a member shall be investigated in such manner as the Membership Committee thinks proper. At the hearing of such

charges the Executive Committee shall consider the results of its investigation and all evidence, including correspondence and other documents, submitted in support of and in defense against the charges and shall make findings in writing thereon, and in case it finds the charges are sustained, shall recommend the penalty of suspension for a definite period or expulsion. The Membership Committee shall report its findings and recommendation to the Executive Committee and shall serve a copy thereof upon the member involved by registered or certified mail, return receipt requested. The member may file objections to the report with the Executive Committee within twenty-one days of the mailing of the report to him. The findings of the Executive Committee and the penalty imposed when the charges are sustained shall be entered upon the journal of the Executive Committee and a separate file of all data pertaining thereto shall be permanently preserved by the Secretary.

(g) When charges against a member are referred to the Membership Committee, immediate notice thereof shall be given by the President to the Secretary, and the findings of the Executive Committee and the penalty imposed under any subsection of this Section 11, if any, shall likewise be filed with him and entered upon his records. The findings of the Executive Committee and the penalty imposed, if any, shall also be published once in the Posthorn.

(h) Any member found guilty by the Executive Committee of charges preferred against him may file with the Executive Committee a notice of appeal to the Board of Directors. The notice of appeal shall be filed with the Secretary within 30 days of receipt of notice of the findings of the Executive Committee. The Executive Committee shall thereupon transmit to the Board of Directors all evidence and other data in its possession relating to the charges, and the appeal shall be determined by the Board of Directors without undue delay. The findings of the Executive Committee and the penalty imposed by it shall be final if no appeal is taken.

Section 12. Reinstatement. (a) Any former member who has resigned from the club while in good standing shall be reinstated upon his written application and upon payment of dues which would have been required of him as a new applicant.

(b) Such application for reinstatement shall be in the same form and subject to the same procedures as a new applicant.

(c) Any former Life member who has resigned shall be reinstated to Life membership upon his written application.

Section 13. No Transfer. Membership in the Club shall not be transferable or assignable.

ARTICLE III—Meetings of Members

Section 1. Conventions. (a) A convention shall be held each year, on a date, at a place, and at a time selected by the Board of Directors, preferably in conjunction with a prominent philatelic exhibition.

(b) All committees and officers of the Club shall report in writing to the Convention their activities since the preceding Convention.

(c) A meeting of members of the Club shall be held at the Convention.

Section 2. National Meetings. National meetings in addition to the Convention meeting may be held on such dates, at such places, and at such times, as the Board of Directors shall direct.

Section 3. Regional Meetings. (a) Regional meetings of members may be held on such dates, at such places, and at such times, as the Board of Directors shall direct.

(b) No business shall be transacted at any regional meeting unless ballots for voting thereon have been mailed to all members not less than twenty-one (21) days prior to such meeting.

Section 4. Notice. (a) Notice of Conventions shall be given twice, by publication in the Posthorn.

(b) Notice of National or Regional Meetings shall be published in the Posthorn or otherwise mailed to members not less than twenty-one days prior to such meeting.

Section 5. Voting in Person or By Proxy. Any member may vote at any meeting in person or by proxy. No proxy shall be valid except for the meeting for which it is made or any adjournment thereof.

Section 6. Quorum. (a) A quorum for a Convention or national meeting shall be twenty-five members, including a quorum of the Executive Committee or of the Board of Directors, or forty members in the absence of a quorum of the Executive Committee or Board of Directors.

(b) A quorum for a regional meeting shall be twenty members, including at least three members of the Board of Directors.

(c) A quorum for an election of officers and directors shall be fifty ballots.

ARTICLE IV—The Board of Directors

Section 1. General Powers. The affairs of the Club shall be managed by its Board of Directors.

Section 2. Number, Tenure, and Qualifications. (a) The number of members of the Board of Directors shall equal the sum of (1) the number of elected officers of the Club plus (2) the number of Active Chapters of the Club; plus (3) one.

(b) Each elected officer of the Club shall serve as a member of the Board of Directors while he is an elected officer of the Club.

(c) Each Active Chapter shall elect, in a manner determined by such Chapter, one member of the Chapter to serve as a Director of the Club for a term of two calendar years and until his successor shall have been duly elected and qualified. The terms of such Directors shall coincide with the terms of elected officers of the Club. The Directors elected by Active Chapters are sometimes referred to herein as Regional Directors.

(d) Each Regional Director shall be a member in good standing of the Club and at least 21 years of age.

(e) Any Active Chapter may designate an Alternate Regional Director to attend any meeting of the Board of Directors in the place of the Regional Director elected by it. An Alternate Regional Director shall be selected for a specific meeting only and shall not act as Alternate Regional Director except at such meeting and any adjournment thereof. The President or Secretary of the Chapter shall furnish the Alternate Regional Director with credentials which shall be filed with the minutes of the meeting by the Secretary.

(f) The person who shall most recently have served as President of the Club and who is in good standing but who is not an elected officer or Regional Director shall serve as a Director.

(g) No person shall act in more than one capacity nor have more than one vote at any meeting of the Board of Directors or any Committee thereof or upon any matter submitted to a vote of the Board of Directors or any committee thereof otherwise than at a meeting.

Section 3. Regular Meetings. A regular meeting of the Board of Directors shall be held at the Convention at such time and place as the Board of

Directors shall by resolution direct, or in the absence of any resolution, immediately following the meeting of members held at such Convention.

Section 4. Special Meetings. Special meetings of the Board of Directors shall be held at such time and place as the President shall direct. If four members of the Executive Committee so request, the President shall call a special meeting for the date, time, and place requested, or if no date, time or place is requested, within forty-five days from the date of the request, at a convenient date, time and place.

Section 5. Notice. The Secretary shall cause written notice of the regular and any special meeting of the Board of Directors to be mailed to each Director at least thirty days prior to the meeting. Such notice may be published in an issue of the Posthorn. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board of Directors need be specified in the notice or waiver of notice of such meeting.

Section 6. Quorum. A majority of the number of directors fixed by these by-laws shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Section 7. Manner of Acting at a Meeting. The act of a majority of the Directors and/or Alternates present at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 8. Telephone Conference Call Meetings. The members of the Board of Directors may participate in a meeting of such Board by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and participation in a meeting pursuant to this section shall constitute presence in person at such meeting.

Section 9. Action by Unanimous Written Consent. Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if all members of the Board of Directors consent thereto in writing, and the writing or writings are filed with the minutes of proceedings of the Board.

Section 10. Action by Mail Ballot. (a) Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if submitted to a mail ballot of the Board.

(b) The Secretary shall mail a copy of each proposed resolution to be voted upon by mail ballot together with a form of ballot to each member of the Board of Directors. All mail ballots shall be returned to the Secretary by mailing not before 10 days have elapsed from the date of mailing, but no ballot shall be effective unless received by the Secretary on or before a date designated on the ballot not less than 21 nor more than thirty days after the date of mailing.

(c) Approval by a majority of all of the Directors eligible to vote upon the proposed resolution shall constitute approval of the Board of Directors.

Section 11. Compensation. Directors shall not receive any stated salaries for their services, but by resolution of the Board of Directors, expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; provided, that nothing contained herein shall be construed to preclude any director from serving the Club in any other capacity and receiving compensation therefor.

ARTICLE V—Committees of the Board of Directors

Section 1. **Executive Committee.** (a) The Executive Committee of the Board of Directors shall consist of the elected officers. (b) The Executive Committee shall have and may exercise, at all times when the Board of Directors is not meeting, all of the powers of the Board of Directors of the Club, provided that, if at any meeting of the Executive Committee or upon any matter submitted to a mail ballot of the Executive Committee, two members shall request that the matter be submitted to a vote of the Board of Directors, the Executive Committee shall not act upon the matter but shall submit the matter promptly to the Board of Directors, either at a meeting thereof or by mail ballot.

Section 2. **Other Board Committees.** The Board of Directors may by resolutions passed from time to time designate committees consisting of two or more Directors of the Club, which shall have such names, powers, and duties as shall be determined by such resolutions.

Section 3. **Membership of Board Committees.** The membership of any committee of the Board other than the Executive Committee shall be determined by resolution of the Board of Directors. The Board may authorize the President to designate the members of any such committee. The President may fill any vacancy occurring on any committee. The President shall be a member, ex officio, of each such committee.

Section 4. **Term of Committees.** Committees other than the Executive Committee shall have such duration as the Board shall designate in the resolution creating the committee or by resolution from time to time. Any committee created for a specific purpose shall cease to exist when its purpose has been accomplished. The Executive Committee shall be a permanent committee.

Section 5. **Chairman.** The President shall be Chairman of the Executive Committee. The Board of Directors may by resolution or resolutions adopted from time to time (a) designate the Chairman of any committee other than the Executive Committee or (b) authorize the President to designate the Chairman of any such committee. If the Board of Directors shall neither designate the Chairman nor authorize the President to do so, the members of the committee shall choose their own Chairman.

Section 6. **Action by Committees.** Any committee existing or created pursuant to the provisions of this Article may act (a) by the act of a majority of a quorum present at any meeting of the committee whether in person or by means of conference telephone call or similar communications equipment by means of which all persons participating in the meeting can hear each other; (b) by the written consent of all members of the committee; or (c) by mail ballot substantially following the procedures set forth in Article IV, Section 10, of these By-Laws for mail ballots of the Board of Directors, provided that the ballots shall be mailed by, returned to, and tallied by the Chairman of the committee.

Section 7. **Quorum.** A majority of the whole number of members of any committee shall constitute a quorum at any meeting of the committee.

Section 8. **Report to Board.** All action taken by committees of the Board shall be reported to the Secretary of the Club by the Chairman of the Committee, and copies thereof mailed by the Secretary to the Board prior to the next regular or special meeting of the Board.

ARTICLE VI—Officers

Section 1. Eligibility. Any member eligible to vote shall be eligible for election or appointment to office.

Section 2. Enumeration of Elected Officers. The elected officers of the Club shall be a President, a Vice President, a Treasurer, a Secretary and three Directors-at-Large.

Section 3. Appointed Officers. The President, with the approval of the Board, shall appoint an Editor, and may appoint an Executive Secretary, Division Managers, a Librarian, Attorney, Auditors, and such other subordinate officers as may be desirable for the efficient operation of the affairs of the Club.

Section 4. Term. (a) The initial officers shall serve until December 31, 1972, and until their successors shall have been duly elected.

(b) All officers elected after the initial officers shall serve for a term of two years, commencing on January 1 of the calendar year following the year in which their election shall have taken place, and until their successors shall have been elected.

(c) All appointed officers shall serve from the time of their appointment until the expiration of the term for which the elected officers then in office were elected and until their successors are duly appointed and approved.

Section 5. Nominating Committee. In each even-numbered year on or before June 1, the President shall appoint a Nominating Committee consisting of a Chairman and two other members. The Nominating Committee shall name a slate of officers and present it to the President on or before September 1.

Section 6. Nominations by Members or Chapters. Nominations may be made by mail to the Secretary by a chapter, properly signed by the President thereof and attested by the Secretary of the chapter, or by six members eligible to vote. Nominations may be for an entire slate or for any one or more offices to be filled. Nominations by members or chapters must be received by the Secretary not later than October 1.

Section 7. Consent of Nominees. The Nominating Committee shall obtain the consent in writing of every person nominated by it and submit the same to the President with its report. Members or chapters submitting nominations shall submit the written consent of every person so nominated to the Secretary not later than October 15.

Section 8. Election Committee. On or before October 10 of each even-numbered calendar year, the President shall appoint an Election Committee, consisting of a Chairman and two other members, so chosen that they can conveniently meet to count the ballots.

Section 9. Conduct of Elections. (a) An official ballot shall be prepared by the Election Committee, containing all nominations, blank spaces for the insertion of additional names, and spaces for indicating a choice opposite each name. No other ballot shall be valid. An official ballot, a blank envelope in which to insert and seal it, and an addressed envelope with a space thereon for the signature and number of the member in which to enclose the sealed envelope containing the marked ballot and mail it to the Elections Committee, shall be mailed by the Elections Committee to each member eligible to vote not later than November 1.

(b) The signed envelope containing the sealed blank envelope in which the marked ballot has been inserted shall be sent to the Elections Committee, by mail or in any other manner chosen by the member.

(c) Ballots must be received by the Elections Committee not later than December 1. The Committee shall canvass the vote as soon after December 1 as practicable and report the results of the election to the President, Secretary, and each nominee by notice mailed not later than December 20.

(d) A plurality of all valid votes cast shall be required for the election of a candidate.

Section 10. Resignation. Any officer may resign by delivering a written resignation to the Secretary and to the President. Resignation shall become effective when mailed unless a later date is set forth in which case the resignation shall be effective on the date specified.

Section 11. Removal. (a) Any elected officers may be removed from office by the Board of Directors for malfeasance or non-feasance in office and may, upon removal, be subject to such penalties as may be prescribed by the Board of Directors.

(b) Procedure shall be as provided in Article II, Sections 11 (e) through 11 (g) provided that the words "Board of Directors" shall be read for the words "Executive Committee" wherever the latter appear in Sections 11 (f) and 11 (g).

(c) Appointed officers may be removed by the Board of Directors at any time when it shall be deemed to be in the best interest of the Club, provided that removal of any officer shall not affect any contractual rights of such officer.

Section 12. Vacancies. In case of a vacancy in any elective office of the Club, such vacancy shall be filled as follows: In the office of President, by succession thereto of the Vice President; in any other elective office, by appointment by the President, subject to approval of the Board of Directors; and in the event there shall be a vacancy in the office of President and in the office of Vice President, by election by the Board of Directors.

Section 13. Transfer of Records and Property. Each officer shall, on the expiration of his term of office, or at the time of his resignation, removal or disqualification from holding office, deliver to his successor in office or to the Secretary, all books, papers, records, monies or any other property of the Club or of its members in his possession or custody.

Section 14. Appointed officers shall receive such compensation as may be determined from time to time by resolution passed by the Board of Directors.

ARTICLE VII—Duties of Officers

Section 1. President. The President shall be the principal executive officer of the Club and shall in general direct, supervise, and control all of the business and affairs of the Club. He shall preside at all meetings of the members and of the Board of Directors. He may sign, with the Secretary or any other proper officer of the Club authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these by-laws or by statute to some other officer or agent of the Club; and in general shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

Section 2. Vice President. When the President shall be absent from any meeting or in the event of his inability or refusal to act as President, the Vice President shall perform the duties of the President, and when so acting,

shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall serve as chairman of the Membership Committee. The Vice President shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors.

Section 3. Treasurer. The Treasurer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine. He shall collect dues, issue membership cards, maintain a current membership list, have charge and custody of and be responsible for all funds and securities of the Club; receive and give receipts for monies due and payable to the Club from any source whatsoever, and deposit all such monies in the name of the Club in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of these by-laws; and in general perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board of Directors. The Board of Directors may by resolution delegate any of the duties of the Treasurer to the Executive Secretary, if one shall be appointed.

Section 4. Secretary. The Secretary shall keep the minutes of the meetings of the members and of the Board of Directors in one or more books provided for that purpose; see that all notices are given in accordance with the provisions of these by-laws or as required by law; be custodian of the corporate records and of the seal of the Club and see that the seal of the Club is affixed to all documents, the execution of which on behalf of the Club under its seal is duly authorized in accordance with the provisions of these by-laws; handle and process matters pertaining to members in accordance with procedures established by the Board; issue charters to new chapters, issue certificates to honorary members, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him by the President or by the Board of Directors. The Board of Directors may by resolution delegate any of the duties of the Secretary to the Executive Secretary, if one shall be appointed.

Section 5. Editor. The Editor shall edit the Posthorn and such other publications as the Board shall direct, in accordance with policies established by the Board.

Section 6. Duties of Appointed Officers. Appointed officers shall have such duties as the Board of Directors may by resolution or resolutions passed from time to time may direct, as shall be provided for in the by-laws, and as the President may direct.

ARTICLE VIII—National Committees

Section 1. National Committees. National Committees consisting of two or more members of the Club, other than National Committees designated by these by-laws, may be created by resolution or resolutions of the Board of Directors passed from time to time, stating the name, functions, and powers of the Committee, and whether the Committee shall be permanent or temporary, stating the period of existence of a temporary committee. A committee created for a specific function shall be a temporary committee and shall cease to exist when its function shall have been accomplished. All committees designated by these by-laws to consist of members of the Club shall be National Committees. The Board may by resolution or resolutions passed from time to time regulate the functions and powers of National Committees designated in these by-laws in a manner not inconsistent with these by-laws.

Section 2. Appointment. The President shall appoint the Chairman and members of each National Committee and may appoint a successor in the event of any vacancy, except as otherwise provided in these by-laws, and unless the number of members of the Committee shall be fixed by resolution of the Board or these by-laws, may appoint additional members to the Committee at any time during his term.

Section 3. Term. The Chairman and members of a National Committee shall serve until the expiration of the term of the President by whom such Chairman and members were appointed and until their successors shall have been appointed except that the term of the Chairman and members of a temporary committee shall expire when the existence of the committee expires.

Section 4. Quorum. A majority of the whole number of its Chairman and members shall constitute a quorum for any meeting of any national committee.

Section 5. Manner of Acting. Any national committee, other than the Election Committee, may act in any manner provided by these by-laws for action by committees of the Board, or as provided by its Rules. The Election Committee shall act only at a meeting in person of its members.

Section 7. Rules. Any national committee may adopt rules of procedure not inconsistent with these by-laws. Rules adopted by the Election Committee shall be subject to the Approval of the Board.

Section 8. Records and Reports. Each National Committee shall keep a permanent record of its activities and meetings and in addition to any report required by these by-laws shall prepare and submit a written report to each Annual Convention of its activities since the preceding convention and such other report as the President may request from time to time.

ARTICLE IX—Publications

Section 1. Official Journal. The Club shall publish an official journal under the name "THE POSTHORN" at such intervals, not less often than quarterly, as the Board shall direct from time to time by resolution.

Section 2. Other Publications. The Club shall publish such other periodicals, monographs, books, or other publications as the Board may direct from time to time by resolution.

Section 3. Subscription, Sales, and Distribution. Current and back issues of The Posthorn and other Club publications and subscriptions to The Posthorn or other periodicals published by the Club shall be sold or distributed by such officer and officers and upon such terms as the Board shall direct from time to time by resolution.

Section 4. Income from Publications. All income in respect of publications shall be deposited in such accounts of the Club as the Board shall direct from time to time by resolution and the officer receiving and depositing the same shall deliver not less than quarterly to the Treasurer an itemized written statement of all receipts and disbursements.

ARTICLE X—Divisions

Section 1. Divisions. Services to the membership may be provided through divisions established by the Board by resolution or resolutions passed from time to time. The Board may discontinue the operation of any division. Notice of the discontinuance of any division shall be published in The Posthorn.

Section 2. Operation of Divisions. Divisions shall be operated by division managers under rules and regulations approved by the Board of Directors.

Section 3. Reports. Division managers shall file with the Secretary, Treasurer, and President a written report, not less often than semi-annually, of the activities, receipts and disbursements, and inventory of the division, stating the ownership of all inventoried property and the cost thereof if owned by the division.

ARTICLE XI—Chapters

Section 1. Organization. Six or more members of the Club living in the same general geographic area may associate themselves for the purpose of forming a chapter of the Club. Applications for admission of chapters shall state the name, location, names of members and officers, the chapter's proposed Regional Director, and the by-laws of the proposed Chapter. If the application is approved by the Board, the applicant shall be a chapter of the Club, subject to the provisions of this Article.

Section 2. By-Laws. Chapter by-laws may contain such provisions for the governance of the chapter as the members thereof may choose, provided that they shall not conflict with these by-laws. Each chapter shall file with the Secretary any amendments to its by-laws.

Section 3. Territory. The Board may determine the territories served by chapters.

Section 4. Dues. Chapters shall not pay any dues to the Club.

Section 5. Officers. The President and Secretary of a chapter shall be members of the Club. No person shall serve as an officer of more than one chapter at the same time.

Section 6. Non-Club Members. The number of chapter members who are not Club members shall not exceed fifty (50) percent of the number of chapter members.

Section 7. Regional Director. Each chapter shall choose one of its eligible members to be Regional Director, and when appropriate to be Alternate Regional Director of the Club, in accordance with the by-laws of the chapter and these by-laws. A Regional Director or Alternate Regional Director must be a member of the Club.

Section 8. Division Services. Chapters shall be eligible for services rendered by divisions of the Club subject to the rules of the division involved.

Section 9. Reports. Each chapter shall file a written report each year during the month of January on a form furnished by the Secretary in December of the preceding year, setting forth such information as the Board may reasonably require.

Section 10. Suspension or Dissolution. (a) A chapter shall be automatically suspended on February 1 of any year in which it has failed to file its written report. Such suspension shall continue until the chapter has filed its written report.

(b) A chapter shall be automatically suspended if its annual report fails to show compliance with the requirements of sections 5 and 6 of this Article or if the number of Club members who are members of the chapter shall be shown to be less than five. Such suspension shall continue until the President and Secretary of the chapter shall certify in writing to the Secretary of the Club that the conditions causing the suspension have been cured.

(c) A chapter may be dissolved by the Board if the Chapter has been suspended for a period of more than one year.

Section 11. Reinstatement. A dissolved chapter may be reinstated upon application in the same manner as the formation of new chapters.

ARTICLE XII—Fiscal Year, Contracts, Loans, Checks and Deposits

Section 1. Fiscal Year. The fiscal year of the Club shall commence on the first day of January and end on the last day of December in each calendar year.

Section 2. Contracts. The Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Club, and such authority may be general or confined to specific instances.

Section 3. Checks, Drafts, etc. All checks, drafts, or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Club shall be signed by such officer or officers, agent or agents of the Club and in such manner as shall from time to time be determined by resolution of the Board.

Section 4. Deposits. All funds of the Club shall be deposited in such account or accounts of the Club as the Board may from time to time establish in accordance with procedures established by the Treasurer.

Section 5. Gifts. The Board may make gifts, grants, or loans to chapters or other non-profit philatelic organizations or to other non-profit organizations whose activities will further the purposes of the Club on such terms as the Board may deem in the best interests of the Club.

Section 6. Books and Records. The Treasurer, all division managers, and all other officers or agents of the Club who shall have any funds of the Club or any division in their possession shall keep such books and records as shall enable them to fully account for all such funds.

Section 7. Audit. The Board shall cause an audit to be made by one or more members of the Club or by an independent Certified Public Accountant of the books and records kept by the Treasurer, each division manager, and such other officers and agents as the Board shall find had custody of the funds or accounts of the Club, at such intervals as the Board may determine, provided that an audit of the accounts of the Treasurer and each division manager shall be made upon the expiration of the term for which such officer was elected or appointed (regardless of whether such officer is reelected or reappointed), and upon the resignation or removal of any such officer prior to the expiration of such term.

ARTICLE XIII—Parliamentary Procedure

Section 1. Adoption of Rules. The Board or any committee thereof, including the Executive Committee, and any national committee, may adopt rules of procedure not inconsistent with these by-laws, the Articles of Incorporation of the Club, or statute.

Section 2. Parliamentary Authority in Absence of Rules. Procedure at meetings of members, the Board or any committee thereof, including the Executive Committee, and any national committee, shall be governed on all points not covered by statute, these by-laws, or rules adopted in accordance with Section 1 of this Article by Sturgis Standard Parliamentary Procedure, Revised Edition.

ARTICLE XIV—Amendments

Section 1. Proposals by Members. Proposals for amendment of these by-laws may be made in writing, signed by five members in good standing,

All such proposals shall be filed with the Secretary and shall state the name and address of the member to whom comments shall be submitted and shall be accompanied by a short statement of the reasons for the proposal.

Section 2. Review. All proposals by members shall be referred by the Secretary to the By-Laws Committee, a committee of not less than three members in good standing. The By-laws Committee shall recommend either (1) that the proposed amendment be submitted to a vote as proposed; or (2) that the proposed amendment be submitted only after revision to coordinate provisions therein with the existing by-laws or to improve the language or substance thereof, setting forth the revisions proposed; together with its recommendation for passage or rejection of the proposed amendment and the reasons for its recommendations and any alternative proposals the Committee deems desirable.

Section 3. Committee Proposals. The By-Laws Committee shall review any suggestions or proposals transmitted to it by any member of the Board for improvements or changes in the by-laws and report thereon in writing to the member transmitting the request and the Executive Committee. The Committee shall also periodically review the by-laws and report to the Board any recommendations for amendments which the Committee finds desirable.

Section 4. Action on Proposals. In the case of a proposal by members, the report of the By-Laws Committee shall be transmitted to the person designated to receive comments, if the By-Laws Committee shall recommend either changes in the proposed amendment or an alternative amendment. If the changes or alternative shall not be accepted, the original proposal shall be submitted to a vote together with the changed or alternative proposal, or both, as the Board shall determine by resolution. In the case of By-Laws Committee proposals, the Board shall determine by resolution whether any such proposal shall be submitted to a vote.

Section 5. Voting on Amendments. (a) Amendments submitted to a vote shall be published in The Posthorn together with a ballot for voting thereon and the statement of the proposers of the reasons therefor (if proposed by members), a summary of the report of the By-Laws Committee thereon, and a statement of the date, not less than 30 nor more than 60 days subsequent to the date of mailing of The Posthorn, by which ballots shall be returned to the Secretary. The Secretary shall tally the vote.

(b) The Board may direct that the vote on any amendment proposed be held concurrently with the election of officers, if feasible. The materials required by subsection (a) of this section shall then be mailed by the Committee on Elections and the ballots handled in the same manner as ballots for the election of officers.

(c) The Secretary or Committee on Elections, as the case may be, shall promptly report the results of the vote to the Board. The results shall be published in The Posthorn at the earliest date practicable.

Section 6. Vote Required. No amendment shall be adopted unless voted upon by 100 members in good standing or 20% of the whole number of members in good standing, whichever shall be less, and unless a majority of the number voting thereon shall vote in favor thereof. In the event that alternative proposals are submitted to a vote, only the alternative receiving the greater number of votes shall be considered adopted.

SCC Awards

The Scandinavian Collectors Club confers recognition on those members of the Scandinavian philatelic community who demonstrate outstanding service. This recognition may be in the form of Honorary Membership, the Carl E. Pelander Award, or the Earl Grant Jacobsen Award.

These honors shall be presented at suitable intervals, based on recommendations made by any member or chapter of the Club. A recommendation shall be accompanied by a written statement of the qualifications of the candidate. All recommendations shall be mailed to the Secretary of the Club. Prior to any meeting of the Board of Directors, the Secretary shall mail copies of all recommendations to the members of the Board, together with copies of the statements of qualifications received by him. The Board may defer action on the recommendations to a subsequent meeting, or act at the first presentation of such recommendations. Upon affirmative vote of a majority of the Board, the award shall be made.

A suitable plaque shall be given to the recipient of the award. The presentation shall take place at a regional or national meeting of the Club.

CARL E. PELANDER AWARD

This award was created in 1968 to perpetuate the memory of one of the founding members. His outstanding characteristic was his willingness to assist his fellow philatelists in all phases of Scandinavian philately. The award is presented to members of SCC for outstanding work in furthering the aims of the Club.

Carl H. Werenskiold	1968
Harlan W. Miller	1972
Frederick A. Brofos	1974
Marvin D. Hunewell	1979

EARL GRANT JACOBSEN AWARD

This award was created in 1975 as a memorial to Dr. Earl Grant Jacobsen, a longtime member and past President of SCC, as well as a noted student of Norwegian and Scandinavian philately. Dr. Jacobsen was always ready to share his philatelic knowledge with other collectors, and did so in many ways both privately and publicly.

This award is given in recognition of outstanding philatelic research serving to further the advancement of Scandinavian philately. Philatelic research may be construed to be "material" such as in-depth research prepared for the collecting public, or "inspirational" wherein the recipient has lent his expertise and good fellowship to other students of Scandinavian philately.

Eric B. T. Kindquist	1977
Carl H. Werenskiold	1977

SCC Pins

SCC members can be readily recognized at philatelic shows by wearing the SCC gold pin. The pin stands out due to its striking Viking ship motif. It may be used as a tie tack or worn on the lapel.

The SCC pin can be obtained from Ronald B. Collin, Box 63, River Grove, IL 60171, by sending a check or money order for \$5.

SCC Publication Awards

The official journal of the Scandinavian Collectors Club, The Posthorn, began publication in 1943 and has grown in stature as the internationally recognized "Bank of Scandinavian Philatelic Knowledge." In recent years the journal and its supplements have been honored with a number of awards at national and international philatelic exhibitions having a literature category.

1. SONEX 1972—Bronze
The Posthorn Index: 1943-1971.
2. FILATELIC FIESTA 1975—Bronze
The Posthorn.
3. HAFNIA 1976
 - a) The Posthorn—Silver Bronze.
 - b) Supplement, "10 Øre Norway" by Carl H. Werenskiold—Silver with Felicitations.
4. NORDPHIL 1979—Silver
The Posthorn.
5. SESCAL 1979—Large Gold
6. LONDON 1980—Silver-Bronze
7. NORWEX 1980—Silver
8. STAMPSHOW 1980—Vermeil
9. SESCAL 1980—Vermeil

Honorary Membership

Honorary Membership in the Scandinavian Collectors Club is bestowed on those individuals recognized for outstanding achievements in the furtherance of Scandinavian philately.

HONORARY MEMBERS

H-1	Carl E. Pelander †	1937
H-2	Harry L. Lindquist †	1943
H-3	Nils Strandell †	1946
H-4	G. A. Hagemann †	1946
H-5	Uno Soderberg †	1947
H-6	Abr. Odfjell †	1949
H-7	Roland King-Farlow †	1952
H-8	Carl H. Pihl	1955
H-9	Joe Fosse †	1960
H-10	Carl H. Werenskiold	1965
H-11	Frederick A. Brofos	1966
H-12	Carl Emil Buyer †	1972
H-13	Svend Yort †	1972
H-14	Einar Lundstrom	1974
H-15	Per Thomassen	1974
H-16	Lauson H. Stone	1975
H-17	Georg Menzinsky †	1975
H-18	Wade H. Beery	1980

SCC Publications

The quarterly journal of The Scandinavian Collectors Club—The Posthorn—and the many supplemental bibliographies and monographs published in conjunction with the journal are available as back issues. A price list of currently available back issues and supplements can be obtained by sending a SAE to Fred H. Bloedow, 810 Dobson St., #1A, Evanston, IL 60202.

Study Groups

Much of the research work carried out by SCC members in specialized areas of Scandinavian collecting is accomplished through study groups or units. There is no formality required for several collectors to get together to study a particular area. The results of the research may be published by SCC as articles within the pages of The Posthorn, as separate supplements to the journal, or privately by the study group. The important thing is to make the results of the research and conclusions available to the philatelic community.

The following groups are currently active on various projects. Collectors desiring to work with the study groups or to contribute information should contact the chairmen directly.

1. Sweden Ring Type Stamp Study Unit—focuses on the “ring” type stamps of Sweden, especially the classic period issue of 1872-1877 (perf. 14). Chairman: James Burgeson, Box 108, Glendale, Calif. 91209.

2. Danish West Indies Study Unit—currently producing the multi-volume handbook **Danish West Indies Mails, 1754-1917**. Chairman: Victor E. Engstrom, 2655 Pebble Beach Drive, Clearwater, FL 33519.

3. Iceland Philatelic Study Committee—developing a handbook of Iceland postal markings. Chairman: Wayne C. Sommer, 19411 Brassie Place, #211, Gaithersburg, MD 20760.

SCC Library

A comprehensive library pertaining to Scandinavian philately is maintained for the benefit of SCC members, with materials available for loan, or for reproduction of specific articles. In addition, the SCC Library contains a number of audio-visual programs on 35 mm slides accompanied either by typescript or cassette narration. The following guidelines pertain to the use of Library materials.

1. Materials may only be borrowed by SCC members in good standing. The Librarian reserves the right to not circulate certain items.

2. Members must pay the cost of shipment to and from the Library, and are responsible for returning the material in the same condition as received. An advance deposit is normally required, and any excess will be refunded on return of the borrowed items.

3. Material should be returned within 21 days, unless special permission has been obtained from the Librarian.

4. Photocopies of specific articles are available on a per-page cost basis.

5. The Librarian will make reasonable effort to locate items on Scandinavian philately not in the SCC Library. Full details of the reference should be sent.

6. Direct all requests and inquiries to SCC Librarian Stanley C. Hanson, 5317 North Monitor Avenue, Chicago, IL 60634.

SCANDINAVIAN COLLECTORS CLUB Award Medal Regulations

Purpose of the Award: To recognize outstanding exhibits of Scandinavian philately, and to act as an incentive to encourage the collecting, study and display of Scandinavian philatelic material.

Membership in the SCC is **not** required to be eligible for an award.

The following regulations govern the receipt of an SCC medal:

1. The exhibit must be of Scandinavian material. Non-Scandinavian material may be included in the exhibit if it does not exceed 10% of the exhibit and it must be directly related to the subject.
2. Presentation Rules for an SCC Medal and Award Certificate:
 - a. BRONZE MEDAL—will be awarded to the top exhibit when there are at least three (3) exhibits containing thirty (30) or more pages **each** in the competition.
 - b. SILVER & BRONZE MEDALS—will be awarded to the top exhibits when there are at least six (6) exhibits containing thirty (30) or more pages **each** in the competition.
 - c. GOLD MEDAL—will be awarded only when there are at least ten (10) exhibits containing thirty (30) or more pages **each** in the competition.

The SCC award should not **replace** show awards, but should be given in **addition** to them, and should be presented when other awards are given. Judges have full discretion in making awards, using their own standards in accordance with SCC regulations previously given. Award levels should be based on the same judging standards as those used for other exhibits. An exhibit which previously won an SCC award is not eligible for the same award again; however it is eligible for a **higher** award.

Two SCC members, if available, will act as advisory consultants to the Panel of Judges at any given exhibition to confirm compliance with the SCC award requirements.

On the presentation of any SCC award, the host club will furnish SCC with a list of winners of each award, including Title of Exhibit, Synopsis of Display, Name and Address of exhibitor.

The engraving of an SCC medal is the responsibility of the recipient. The SCC Award Medals were designed by member Bradley J. Arch.



SCC Estate Labels

SCC offers an adhesive label, measuring 2x2½ inches, which can be placed inside members' albums, stockbooks, and literature. It is designed to help guide relatives or executors of estates left by members, so that equitable value will be obtained, and the collection disposed of through proper philatelic channels. SCC Chapter 17 in Southern California has permitted use of their postal address and members of their Advisory Committee to help in these matters.

The labels are offered gratis by SCC as a service to members, and can be obtained by sending a request, indicating the number of labels needed, and a SAE to SCC Secretary Wayne P. Rindone, Box 276, Newtonville, MA 02160. The label reads:

ATTENTION: EXECUTOR

The collector of this material was a member of the Scandinavian Collectors Club, P.O. Box 57397, Los Angeles, CA 90057. The Club has an Advisory Committee to protect members and their heirs against unscrupulous buyers. Please contact the Committee before you sell this collection. An unbiased estimate of the value of these items will be made without cost. The Committee is prepared to provide a detailed appraisal at cost if such is required.

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Scandinavian Stamp Mart

A Service of the Scandinavian Collectors Club

REGULATIONS

I. GENERAL

1. The Scandinavian Stamp Mart (S.S.M.) is a service for the buying and selling of Scandinavian philatelic material only, and is operated exclusively for members of the Scandinavian Collectors Club (S.C.C.)

2. While S.S.M. maintains insurance for philatelic material in its custody, it shall not be liable for possible loss or damage to material in the hands of a buyer, who is solely responsible for material entrusted to him. S.S.M. will, however, act as agent for a seller in the event of loss.

3. All material to be sold through S.S.M. must be mounted in the special Mart books, which are available from the Mart Manager at prices published in The Posthorn. Currently there are four types available:

Type A. 12 page, 144 space (blue cover) book designed for stamps with a Net Sales value of at least \$25.00.

Type C. 20 page, 500 space (beige cover) book designed for stamps with a Net Sales value of at least \$25.00.

Type D. 40 page, 1,000 space (green cover) book designed for stamps with a Net Sales value of at least \$25.00.

Type E. 10 page, 120 space book (4 color covers—blue, yellow, green, orange) remain acceptable provided each contains a Net Sales value of at least \$25.00.

4. Sales books of stamps are accepted and retired at the discretion of the Mart Manager, who shall not be responsible for classification or pricing of stamps contained therein. When possible, corrections will appear (green ink) for the guidance of buyers.

5. All sales are final, and full payment must accompany the returned Mart books (check or money order should be made payable to "Scandinavian Stamp Mart"). Foreign (including Canadian) checks or money order will NOT be accepted unless drawn on a United States bank and payable in United States dollars at par.

6. S.C.C. Chapters desiring selections of Mart books must appoint a Chapter Mart Representative who will exclusively handle the chapter's business with S.S.M.

7. The Chapter Mart Representative is charged with the receipt, handling, and return of Mart books. He will retain 5% of the net sales amount in excess of \$60.00 to defray the cost of return postage and registration of the shipment. It is suggested that chapters underwrite any additional expenses in the few cases involving exceptionally large shipments.

8. The Mart Manager is not able to handle want lists for specific stamps.

II. SELLERS.

1. Sellers will have a 20% service charge deducted when payments are made. There will be no charge for stamps not sold. The service charge reflects sales commission and other expenses essential to the operations of S.S.M.

2. Stamps should be mounted with NEW hinges in catalog sequence, one stamp to a space. No overlapping or mounting beyond space or page area will be permitted, i.e.: two or more spaces should be used for pairs, blocks, covers, etc. If possible, a Mart book should contain material from only one country.

3. Use only **BLACK** or **BLUE** ink to mark catalog numbers, catalog values and Net sales prices. Pencil or colored inks are not acceptable (Green ink is for the exclusive use of the Mart Manager). Sellers must indicate in the space provided on the inside front cover of the Mart book which catalog is used for classification.

4. Sellers are advised that buyers are familiar with "Scott" and "Facit" catalogs, and experience indicates that stamps sell well when priced at about "½ Scott." Do not try to sell at much higher prices unless a classic rarity is involved. Mint stamps usually sell for a little more. The Mart Manager may return books if in his opinion the material is overpriced and might not sell.

5. Sellers must total each row (on line extension) and total each page, and furnish the Mart Manager with the total value of each book in a separate note. Under no circumstances shall anyone write anything on the outer covers of the Mart books, these being for the exclusive use of the Mart Manager.

6. Philatelic covers are desired and permitted with limitations. Due to weight, only TWO 20th Century covers are allowed per book (fillers or stiffeners must be removed). Classic covers, with original letters or explanations, are of course welcome in any quantity. Covers should not extend beyond the edge of a page, and should be mounted securely with mounting corners.

7. New Mart books must have a net (retail) value of at least \$25.00.

8. Under no circumstances may blank pages be removed. If not used, just cross them off.

9. Damaged stamps (tears, repairs, rounded corners, thins, etc.) are not usually wanted—unless they are desirable varieties or cancels—and are offered at substantial discount from catalog prices.

10. Retirement of Mart books will be at the discretion of the Mart Manager. However, books are ordinarily retired at 18 to 21 months. Retired books will be returned to owners with a full and final accounting. Sellers who wish their book(s) retired earlier should give the Mart Manager reasonable notice.

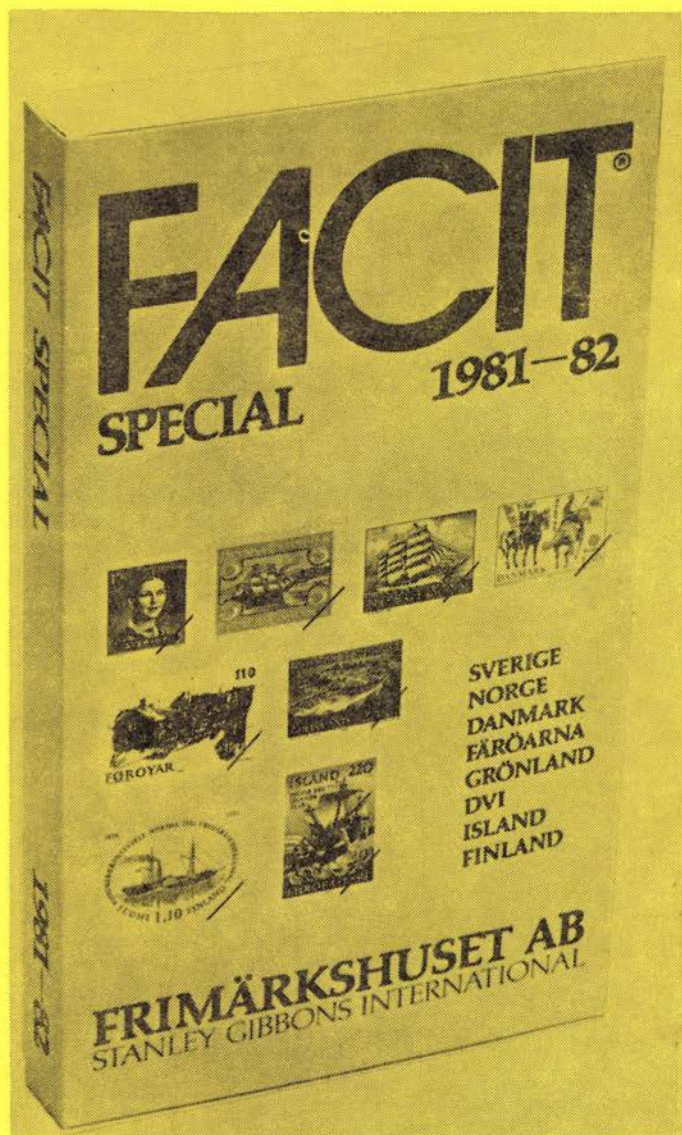
III. BUYERS.

1. Individual members may, upon request, receive shipments of Mart books directly from the Mart Manager.

2. An individual buyer shall, within 10 days, return Mart books entrusted to him with full accounting of purchases on the prescribed sales report forms and payment in full for purchases. To avoid incorrect charges, the buyer shall mark his name or initials or SCC number in the upper left portion of each space from which a stamp is removed. For sales through Chapter Mart Representatives, the Chapter Mart Representative shall check chapter sales and mark the upper right portion of the space from which a stamp was removed with his Chapter rubber stamp (furnished by S.S.M.). The lower half of each space is reserved for the audit stamp of the Mart Manager.

3. Please respect and handle the Mart books with care—as if they were your property, because you are responsible for all stamps removed, whether the spaces from which they were removed are numbered, initialed, named or blank!

4. Please report discrepancies to the Mart Manager on a separate paper. Do not write anything in the Mart books except your name, initials or S.C.C. number in the space(s) from which you remove stamp(s).



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